

**PARDA Federal Credit Union
2601 Cambridge Court Suite 210
Auburn Hills, Michigan 48326**

***Home Equity
Application Packet***

Thank you for your interest in PARDA'S Home Equity Service!

Enclosed you will find all the information you need to apply for a Home Equity loan.

Before you begin you will need to decide weather a fixed rate or a line of credit will best suit your needs. *The Member Option Election Home Equity Program* sheet will give you a quick over view of loans available.

As you complete the application documents please refer to the *Home Equity Checklist* to help you collect all of your information that will be use to make a loan decision. By submitting all the required information along with your application will help to speed up the loan process.

Once your application packet is complete, simply drop it off at your PARDA branch, mail to the address above or fax to 248-475-2550. Your application will be reviewed as soon as it is received and a PARDA Representative will contact you with a credit decision.

If you have any question concerning your application, please call PARDA'S Real Estate Specialist.

Glenna J. Finazzo 248-340-7259
Real Estate Specialist
NMLS: 662812

Jeffrey Foster 248-340-7257
Branch Manager
NMLS: 662839

Chaz Rzewnicki 248-340-7255
Director of Operations
NMLS: 662835

Debbie Wrobel 248-340-7452
Director of Operations
NMLS: 681819

PARDA Federal Credit Union is registered with the Nationwide Mortgage Licensing System & Registry Number 658193

Home Equity Checklist

PROPERTY INFORMATION:

- Complete legal description, can be found on your mortgage, title work or Deed.
- Last property tax statement
- Appraisal, if less than *6 months* old
- Title policy
- Note or Truth in Lending of 1st Mortgage

BORROWER INFORMATION:

- If divorced or separated, provide a copy of court documents.
- If ever filed bankruptcy, provide a copy of the proceedings, documentation of status and written explanation of why bankruptcy was filed.

INCOME INFORMATION:

- Last pay stub[s], showing year-to-date earnings and pay period.
- If you've been at your current job for less than 2 year, provide the last 2 years' W-2's.
- If self employed
 - provide the current year-to-date Profit and Loss Statement
 - Last 2 years' personal tax returns
 - Last 2 years' Corporate/Partnership tax returns.
- If you want any other income considered, provide an explanation and Documentation. *Example* land contract, lease agreement, child Support, Social Security.

OTHER INFORMATION:

- Written explanation for the purpose of the home equity.
- If home equity is being used to consolidate debt, provide a list *ALL* debts to be paid.
paid off.
- Written explanation for any late payments, judgments, liens, Bankruptcy or foreclosure.
- Copy of current home owners policy.

FORMS:

- Completed application, signed and dated
- Signed Certification and Authorization
- Signed Member Option Election
 - Initial either *Fixed*, *HELOC*
- Completed Verification of Home Owners Insurance, signed and dated
- Completed Additional Application Information
- Disclosure Acknowledgement



PARDA Federal Credit Union
 2601 Cambridge Court, Suite 210
 Auburn Hills, Michigan 48326
 Tel: 1 (800) 860-5640
 Fax: 1 (248) 475-2550

HOME EQUITY LOAN APPLICATION

(Please complete Application in ink - NO WHITE OUT OR PENCIL)

This Application is Variable Rate Line of Credit Fixed Rate Loan 120 Months OR 0-84 Months Fixed

Amount of Request \$ _____ Purpose _____

PROPERTY INFORMATION

Address of: _____
 Legal Description of: _____

 Title in the name of: _____
 Purchase Price \$ _____ Date Purchased _____
 State Equalized Valuation \$ _____ Current Market Value _____

CURRENT MORTGAGE
 Name _____ Balance Owed _____
 Address _____ Account Number: _____
 _____ Phone Number: _____

CREDIT INFORMATION

A. APPLICANT				B. SPOUSE/CO-APPLICANT/CO-BORROWER			
MEMBER NO.	SOCIAL SECURITY NO.	DATE OF BIRTH		MEMBER NO.	SOCIAL SECURITY NO.	DATE OF BIRTH	
FIRST NAME	INITIAL	LAST NAME (JR/SR)		FIRST NAME	INITIAL	LAST NAME (JR/SR)	
CURRENT STREET ADDRESS	APT. NO.	YRS.	MOS.	CURRENT STREET ADDRESS	APT. NO.	YRS.	MOS.
CITY	STATE	ZIP CODE		CITY	STATE	ZIP CODE	
HOME PHONE NO.	DRIVERS LICENSE NO.			HOME PHONE NO.	DRIVERS LICENSE NO.		
FORMER STREET ADDRESS (IF CURRENT ADDRESS LESS THAN 2 YEARS)			YEARS	FORMER STREET ADDRESS (IF CURRENT ADDRESS LESS THAN 2 YEARS)			YEARS
CITY	STATE	ZIP CODE		CITY	STATE	ZIP CODE	
A. EMPLOYMENT A Check stub or Federal Income Tax 1040 is required as proof of income. (Please attach)				B. EMPLOYMENT A Check stub or Federal Income Tax 1040 is required as proof of income. (Please attach)			
PRESENT EMPLOYER			PHONE NO.	PRESENT EMPLOYER			PHONE NO.
ADDRESS (STREET, CITY, STATE, ZIP)				ADDRESS (STREET, CITY, STATE, ZIP)			
POSITION/TYPE OF WORK		SUPERVISOR'S NAME		POSITION/TYPE OF WORK		SUPERVISOR'S NAME	
START DATE	APPLICANT'S SALARY <input type="checkbox"/> MONTHLY <input type="checkbox"/> BI-WEEKLY <input type="checkbox"/> 15TH & 31ST <input type="checkbox"/> WEEKLY	GROSS \$	COMMISSION/BONUS \$	START DATE	APPLICANT'S SALARY <input type="checkbox"/> MONTHLY <input type="checkbox"/> BI-WEEKLY <input type="checkbox"/> 15TH & 31ST <input type="checkbox"/> WEEKLY	GROSS \$	COMMISSION/BONUS \$
PREVIOUS EMPLOYER			POSITION/TYPE OF WORK	PREVIOUS EMPLOYER			POSITION/TYPE OF WORK
ADDRESS (STREET, CITY, STATE, ZIP)				ADDRESS (STREET, CITY, STATE, ZIP)			
A. OTHER INCOME You need not list income from Alimony, Child Support, or Separate Maintenance unless you wish to have it considered for purposes of granting this credit.				B. OTHER INCOME You need not list income from Alimony, Child Support, or Separate Maintenance unless you wish to have it considered for purposes of granting this credit.			
SOURCE OF OTHER INCOME		MONTHLY NET AMOUNT \$		SOURCE OF OTHER INCOME		MONTHLY NET AMOUNT \$	
NAME AND ADDRESS OF PAYER			HOW LONG?	NAME AND ADDRESS OF PAYER			HOW LONG?

A. REFERENCES

NEAREST RELATIVE NAME/RELATIONSHIP (NOT LIVING WITH)	(STREET, CITY, STATE, ZIP)	PHONE NUMBER
PERSONAL REFERENCE	(STREET, CITY, STATE, ZIP)	PHONE NUMBER

LIST ALL OUTSTANDING DEBTS – ATTACH A SEPARATE SHEET IF NECESSARY

A. APPLICANT

B. SPOUSE/CO-APPLICANT

TYPE OF LOAN	COMPANY/PAYEE	BALANCE	MONTHLY PAYMENTS	TYPE OF LOAN	COMPANY/PAYEE	BALANCE	MONTHLY PAYMENTS
MORTGAGE				MORTGAGE			
SECOND MORTGAGE				SECOND MORTGAGE			
ALIMONY/CHILD SUPPORT				ALIMONY/CHILD SUPPORT			
AUTO LOAN				AUTO LOAN			
AUTO LOAN				AUTO LOAN			

ARE ALL DEBTS LISTED? YES NO

ARE ALL DEBTS LISTED? YES NO

These Questions Apply To Both Borrower and Co-Borrower

If a "yes" answer is given to a question in this column, please explain on an attached sheet.	Borrower		Co-Borrower	
	Yes or No	Yes or No	Yes or No	Yes or No
Are there any outstanding judgments against you?	_____	_____	_____	_____
Have you been declared bankrupt within the past 7 years?	_____	_____	_____	_____
Have you had property foreclosed upon or given title or deed in lieu thereof in the last 7 years?	_____	_____	_____	_____
Are you a party to a lawsuit?	_____	_____	_____	_____
Are you obligated to pay alimony, child support or separate maintenance?	_____	_____	_____	_____

INFORMATION FOR GOVERNMENT MONITORING PURPOSES

The following information is requested by the federal government for certain types of loans related to a dwelling in order to monitor the lender's compliance with equal credit opportunity, fair housing, and home mortgage disclosure laws. You are not required to furnish this information, but are encouraged to do so. You may select one or more designations for "Race." The law provides that a lender may not discriminate on the basis of this information, or on whether you choose to furnish it. However, if you choose not to furnish the information and you have made this application in person, under federal regulations the lender is required to note ethnicity, race, and sex on the basis of visual observation or surname. If you do not wish to furnish the information, please check below.

APPLICANT:

I do not wish to furnish this information.

Ethnicity:

- Hispanic or Latino
- Not Hispanic or Latino

Race:

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Sex:

- Female
- Male

CO-APPLICANT:

I do not wish to furnish this information.

Ethnicity:

- Hispanic or Latino
- Not Hispanic or Latino

Race:

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Sex:

- Female
- Male

AGREEMENT: The undersigned applies for the loan indicated in this application to be secured by a Home Equity Mortgage on the property described herein, and represents that the property will not be used for any illegal or restricted purposes, and that all statements made in this application are true and are made for the purpose of obtaining the loan. Verification may be obtained from any source named in this application. The original or a copy of this application will be retained by the lender, even if the loan is not granted.

I/we fully understand that it is a federal crime punishable by fine or imprisonment, or both, to knowingly make any false statements concerning any of the above facts as applicable under the provisions of Title 18, United States Code, Section 1014.

X

Borrower's Signature

Date

X

Co-Borrower's Signature

Date

To Be Completed by Interviewer

This application was taken by:

Interviewer

Name of Interviewer's Employer

- face to face interview
- by mail
- by telephone

Interviewer's Phone Number

Address of Interviewer's Employer

Additional Home Equity Loan Application Information

Individuals such as spouse, siblings or other family members may have a vested interest in the property you are pledging as collateral for this loan. Please check the following as it pertains to your loan application:

Marital Status: Married Unmarried Separated

Loan Purpose

List below the purpose of your loan application. If you are planning to consolidate debt, please provide statements with your completed application package.

Type of Property

Stick built Condominium Mobile Home PUD

Borrower

Date

Borrower

Date

MEMBER OPTION ELECTION HOME EQUITY PROGRAM

Check here

1. Closed End Fixed Rate

Costs - \$ 250 - loans from \$5,000 to \$25,000
\$ 500 - loans from \$25,001 to \$60,000
\$ 750 - loans from \$60,001 to \$100,000
\$1,000 - loans from \$100,001 to \$200,000
\$1,500 - loans from \$200,001 to \$300,000
\$2,000 - loans from \$300,000 plus

Fixed Rate Home Equity with maximum credit limit of 80% of the property value.
7 or 10 year term
Rate varies per LTV
Payments are calculated on amount borrowed, interest rate, and term of loan.
A late charge of \$22.00 applies if a payment is late 10 days or more.

Check here

2. Line of Credit No Costs/15 Year Term

Line of Credit Home Equity Account with maximum credit limit of 80% of the property value.
Maximum 15 year draw period.
Variable rate based from **The Wall Street Journal** Prime Rate
Rate is subject to change quarterly January 1st, April 1st, July 1st and October 1st
Minimum rate is 6.00 % with a maximum rate of 18.00%
Payments are \$10.00 per \$1000.00, based on balance, not credit limit
A late charge of \$22.00 applies if a payment is late 10 days or more.

An Expense Reimbursement (determined by Fixed Equity Chart above) will be added to your payoff if this Home Equity Line of Credit is paid off and closed prior to the 25th payment.

I/We have indicated our option election by **checking** the line next to the option of choice.

I/We understand that the costs outlined for the programs above are based on my/our being approved for and closing of a home equity loan. If my/our loan application is denied or withdrawn I/we agree to pay for any cost incurred by PARDA Federal Credit Union during the underwriting process. You will be obligated to pay for the Appraisal Report. The cost can be between \$250.00 - \$450.00. By signing below I/we understand and agree to these terms.

Borrower

Date

Borrower

Date

CERTIFICATION AND AUTHORIZATION

The undersign certify the following:

I/We have applied for a real estate loan with PARDA Federal Credit Union (from this point forward referred to as "lender"). In applying for a loan, I/We have completed a loan application containing various information on the purpose of the loan, the amount and down payment, employment and income information and assets and liabilities. I/We certify that all the information is true and complete. I/We made no misrepresentations in the loan application or other documents, nor did I/We omit any pertinent information.

I/We understand and agree that the lender reserves the right to change the mortgage loan review process to a full documentation program. This may include verifying the information provided on the application with the employer and/or the financial institution.

I/We fully understand that it is a Federal crime punishable by fine or imprisonment, or both, to knowingly make any false statement when applying for this mortgage, as applicable under the provisions of Title 18, United States Code, and Section 1014.

AUTHORIZATION TO RELEASE INFORMATION

To Whom it may concern:

I/We have applied for a real estate loan. As part of the application process, the lender may verify information contained in my/our loan application and in other documents required in connection with the loan, either before the loan is closed or as part of its quality control program.

I/We authorize you to provide the lender with any and all information and documentation that they request. Such information includes, but is not limited to, employment history and income; bank money market and similar account balances; credit history; and copies of income tax returns.

The lender may address this authorization to any party named in the loan application.

A photographic or **FAX** copy of this authorization may be deemed to be the equivalent of the original and may be used as a duplicate original.

Your prompt reply is appreciated.

Print Borrowers Name

Print Co-Borrowers Name

Borrower's Signature

Co-Borrower's Signature

Borrower's Social Security Number

Co-Borrower's Social Security Number

I hereby certify this to be a true and correct copy of the original signature(s).

Loan Officer Signature

Date

Phone Number

Verification of Home Owners Insurance Coverage

Insurance Company Name: _____

Address: _____

Agent's Name: _____

Telephone Number: _____

Agent's Fax Number: _____

Policy Number: _____

Yearly Premium: _____

I/We have applied for a loan. As part of the process, the lender may verify information relative to my/our insurance coverage.

I/We authorize you to provide the lender with any and all information and documentation that they request.

A photographic or **FAX** copy of this authorization may be deemed to be the equivalent of the original and may be used as a duplicate original.

Borrower's Name

Co-Borrower's Name

Borrower's Signature

Co-Borrower's Signature

Property Address: _____



You have the right to a copy of the appraisal report and or Valuation developed in connection with your application for a loan that is secured or would have been secured your dwelling at no additional cost to you.

A copy of the appraisal/Valuation shall be provided to you no later than three (3) days prior to the closing of the loan, weather the creditor grants or denies your request for credit or an application is incomplete or withdrawn.

The term "Valuation" shall include any estimate of the value of a dwelling developed in connection with a creditor's decision to provide credit including an Automated Valuation Model.